



Estd-1973

RADHEY HARI GOVT. P. G. COLLEGE

KASHIPUR (UDHAM SINGH NAGAR)- 244713

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Action taken report on Feedback (2021-22)

The primary objective of conducting feedback from the stake holders is to get the actionable data to improve the teaching and learning requirements and infrastructure of the institute. This feedback survey provides a chance to the students, faculties and alumni to share their views on curriculum, infrastructure and overall functioning of the college. In this regard, Feedback was conducted for the academic year 2021-22 through printed forms containing questions related to various aspects of the college. Responses of students (Undergraduate (UG) & Postgraduate (PG) students), faculties, parents and alumni were collected and analysed. The suggestions and feedback provided by the stakeholders have been thoroughly discussed in the IQAC core committee meetings for possible implementation and action has been taken accordingly.

Sr. No.	AREAS IDENTIFIED FOR IMMEDIATE INTERVENTION BASED ON THE SSS REPORT	ACTION TAKEN
1	Teaching learning and evaluation <ul style="list-style-type: none">• Need of regular classes for timely completion of Syllabus.• Transparency in internal evaluation system and proper mentoring to all students.	<p>Feedback was disseminated to all the faculties. Feedback was given to faculties in a meeting arranged by IQAC.</p> <ol style="list-style-type: none">1. Regular attendance of students in offline and online classes.2. Proper Management of syllabus as per the credits assigned.3. Revision of the syllabus after course completion. <ol style="list-style-type: none">1. Internal evaluation based on assignments and tests should be done regularly for the completed part of the syllabus.2. To make the internal evaluation system transparent, the use of various online platforms such as Google Classroom, etc., is advised.3. One-on-one mentoring support will be provided, especially to weaker students, regarding their performance and areas of improvement.



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	<ul style="list-style-type: none">• Facility of internet and ICT tools in the Institute for proper conduction of online classes and admission.• Laboratories should have equipments according to the curriculum.• There should be Parents-Teacher meeting on regular basis.	<ol style="list-style-type: none">1. The institute is committed to establishing WiFi zone in all campuses.2. Faculty members are instructed to take offline classes according to the time-table and online classes through Google Meet and Zoom during holidays to complete syllabus on time. Faculty members were also instructed to use Google Classroom for providing assignments, recorded lecture videos, and their evaluation. <ul style="list-style-type: none">• Grants for instruments and chemicals should have been utilized skillfully. Procurement of equipment should be made according to the practicals suggested in the curriculum.• The institution should involve itself in sharing views and inviting suggestions with parents on a regular basis for improving the teaching-learning environment.
2	Infrastructure development <ul style="list-style-type: none">• Classrooms should have adequate furniture for students.• Classes should be equipped with ICT tools.• Cleanliness in toilets, common rooms and college campus.	<ul style="list-style-type: none">• Feedback regarding the arrangement of adequate furniture and infrastructure in all faculties of the college was shared with the College Principal.• The IQAC has made proposals for setting up more ICT-enabled smart classrooms and has handed those over to the Principal.• Cleanliness in toilets and on the college campus should be improved to provide a hygienic environment for the students.
3	Library <ul style="list-style-type: none">• Availability of adequate number of books.	<ul style="list-style-type: none">• All faculty members from different departments are instructed to make a list of books according to the curriculum and number of students in their subjects.• All the heads of the Departments are also instructed to enrich their departmental libraries with more text-books.



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	<ul style="list-style-type: none">Facility of a reading room.	<ul style="list-style-type: none">A proposal for setting up a proper reading room in the central library is also put forward to the College Principal.
4	<p>Miscellaneous</p> <ul style="list-style-type: none">Encourage Professional developmental opportunities.Information should be given on timeEntrance of unsocial elements should be banned in college.	<ol style="list-style-type: none">For job preparation and all-round development, student's feedback is shared with respective committee.Entrepreneurship development programs, coaching for SC-ST students, and Computer courses organized by the college for career guidance. <ul style="list-style-type: none">All useful new information is promptly displayed on the institution's website.Preventive measures like the appointment of a gate-keeper at the main entrance of college with the responsibility to maintain entry-exit register, fixation of time slots for non-academic work between 1 PM to 4 PM, and no entry of students without a uniform are suggested by IQAC to prevent the entry of anti-social elements into the college.Additionally, the Proctorial Board makes routine rounds on all campuses of the institute and checks the identity cards of students regularly to maintain discipline in the college.

R. Anand

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