

YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	RADHEY HARI GOVERNMENT P.G. COLLEGE, KASHIPUR
• Name of the Head of the institution	DR. CHANDRA RAM
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	05947262332
• Mobile no	8954710069
• Registered e-mail	rhgpgc@gmail.com
• Alternate e-mail	meetpervez@gmail.com
• Address	BAZPUR ROAD KASHIPUR
• City/Town	UDHAM SINGH NAGAR
• State/UT	UTTARAKHAND
• Pin Code	244713
2.Institutional status	
Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education

• Location Semi-Urban

Financial Status

UGC 2f and 12(B)

• Name of the Affiliating University	KUMAUN UNIVERSITY
• Name of the IQAC Coordinator	DR. AHMAD PERVEZ
• Phone No.	9368964587
• Alternate phone No.	01352434431
• Mobile	9368964587
• IQAC e-mail address	ahmadpervez@yahoo.com
• Alternate Email address	meetpervez@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.rhgpgckashipur.org/up loads/files/shares/AQAR_2019-20.p df
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.rhgpgckashipur.org/up loads/files/shares/2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	В	2.05	2019	11/07/2019	10/07/2024

6.Date of Establishment of IQAC

01/07/2003

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DR AHMAD PERVEZ	SERB-EXTRA MURAL RESEARCH	SERB-DST	180	30800

8.Whether composition of IQAC as per latest Yes NAAC guidelines

• Upload latest notification of formation of <u>View File</u>

IQAC

9.No. of IQAC meetings held during the year	2
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

• If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

College's proposal for "ANALYTICS-POWERED INTERACTIVE SMART CLASSROOMS" was accepted by Govt. of Uttarakhand. Central Electronics Limited (A Govt. of India Enterprises) was ordered to make 12 smart classes.

College has proposed to construct a three-storied building for the commerce faculty, as its old building was not in good condition. This proposal was accepted by the Govt. of Uttarakhand under Pradhan Mantri Jan Vikas Karyakram and Pay Jal Nigam was given the contract to do the same.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
More smart classsess for teaching, learning and research should be installed in the college	College's proposal for smart classes is accepted for smart Classes
Proposal for the New Commerce Building should be made, as its old building was not in good condition.	College has proposed to construct a three-storyed building for the commerce faculty, as its old building was not in good condition. This proposal was accepted by the Govt. of Uttarakhand under Pradhan Mantri Jan Vikas Karyakram and Pay Jal Nigam was given the contract to do the same.

13.Whether the AQAR was placed before statutory body?

No

• Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

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8.Whether compose NAAC guidelines	sition of IQAC as p	er latest	Yes		
• Upload latest notification of formation of IQAC		View File	<u>e</u>		
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	*			
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• Name of the statutory body	
Name	Date of meeting(s)
Nil	
	Nil
14.Whether institutional data submitted to AI	
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	SHE
Year	SHE Date of Submission
Year 2022 15.Multidisciplinary / interdisciplinary	SHE Date of Submission
Year 2022	SHE Date of Submission
Year 2022 15.Multidisciplinary / interdisciplinary Multidisciplinary	SHE Date of Submission 01/02/2022
Year 2022 15.Multidisciplinary / interdisciplinary Multidisciplinary 16.Academic bank of credits (ABC):	SHE Date of Submission 01/02/2022
Year 2022 15.Multidisciplinary / interdisciplinary Multidisciplinary 16.Academic bank of credits (ABC): Not applicable in this session, a	SHE Date of Submission 01/02/2022

The college has organized a bilateral programme tied up with Karnataka State under the Scheme EK BHARAT SHRESTHA BHARAT, where 50 students and 4 staff members visited our college on March 01-05, 2020. The students and faculty members of both states, viz. Uttarakhand and Karnataka got benefitted. The college was also destined to visit two colleges in Karnataka but the advent of covid-19 wave and lockdown have refrained us to do the same. The objective was to integrate the Indian Knowledge system and to share both languages, (i.e. of Uttarakhand and Karnataka) and to mix the cultures of these two states

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

College is highly instrumental in Outcome-based Education.

20.Distance education/online education:

College was involved in Distance education and Online learning after the advent of Corona pandemic. The college has procured an official online portal, viz. TCS iON for the purpose. Dr. Ahmad Pervez was the program coordinator and was Learning Officer, who gave initial training to all the faculty members. All the students were linked to this portal for their online classes.

Extended Profile		
1.Programme		
1.1		34
Number of courses offered by the institution across during the year	ss all programs	
File Description	Documents	
Data Template		<u>View File</u>
2.Student		
2.1		5802
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format		<u>View File</u>
2.2		3326

Number of seats earmarked for reserved category State Govt. rule during the year	as per GOI/	
File Description	Documents	
Data Template	<u>View File</u>	
2.3	1991	
Number of outgoing/ final year students during th	e year	
File Description	Documents	
Data Template	<u>View File</u>	
3.Academic		
3.1	35	
Number of full time teachers during the year		
File Description Documents		
Data Template	<u>View File</u>	
3.2	56	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<u>View File</u>	
4.Institution		
4.1	46	
Total number of Classrooms and Seminar halls		
4.2	72	
Total expenditure excluding salary during the yea	r (INR in lakhs)	
4.3 56		
Total number of computers on campus for academ	nic purposes	
Part B		
CURRICULAR ASPECTS		

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective delivery of the curriculum is considered to be a vital curricular aspect by the college. The curriculum followed by the college is prescribed by the affiliating University (Kumaun University in our case) which is designed through the Board of Studies. The college prepares its Academic calendar on the lines of the academic calendar of the university. The college executes the same rigorously. The implementation of the academic calendar is monitored by the Principle through regular meetings with HoDs and informal discussions with the faculty members.

The central timetable is prepared by the timetable committee at the commencement of the session. Each department frames their own timetable in accordance with the central timetable which is also displayed on the notice Board and also uploaded on the college website. CBCS System is adopted for PG classes from the current session.

Due to the advent of COVID-19 and the imposition of lockdown by the Government, emphasis was laid on the Online mode of teaching (viz. Google Classroom, Google Meet, Zoom, Webex, etc.) and along with classes study material, assignments, class tests, e-books etc were provided online. Various activities like seminars, PPTs, Quiz competitions, etc. were done by online mode. Thus, Teaching pedagogy has partially become blended and is now a common practice adopted by teachers.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An Academic calendar is prepared by the college at the beginning of each session on the line of the Academic Calendar of the affiliating college (Kumaun University in our case). It ensures the allotment of adequate time and resources in accordance with the needs of learners and lays out the teaching that enables the teachers to plan their lectures in the form of lesson plans in advance and complete the syllabus in time. Based on the Institutional Academic calendar HoDs prepare departmental academic calendars that include major departmental activities and a continuous internal assessment plan. At the UG level, a qualifying examination of environmental studies is mandatory to pass. At the end of each semester/year, the University Examinations are held. To appear in these end-term exams each student needs 75% attendance.Practical/ Tutorial examinations are conducted by the departments.

At PG level one paper of research methodology is compulsorily taught to provide better insight about research among students .Each student of Post Graduation are required to prepare adissertation/project (compulsory component of syllabi)under the supervision of teachers.

Since active research is going on in our college , the Pre-PhD of six months is also undertaken in our college. The college Academic calender is placed on college website to keep transparency.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	http://www.rhgpgckashipur.org/uploads/file s/shares/2020-21.pdf
1.1.3 - Teachers of the Institution in following activities related to development and assessment of University and/are represented following academic bodies durit Academic council/BoS of Affilia University Setting of question p UG/PG programs Design and p of Curriculum for Add on/ cert Diploma Courses Assessment / process of the affiliating Univer	curriculum the affiliating on the ng the year. ating papers for Development ificate/ /evaluation

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

For the holistic development of students various student welfare activities are done viz. academic counseling, career counseling through the career counseling cell, and administrative support like providing scholarships to needy students, etc. are undertaken. Teaching faculties are motivated to write and publish valuable research papers/articles in different journals and undertake research in their respective area and guide Ph.D. scholars.

The College motivates the girls in the surrounding area to take admission. The college organizes awareness seminars for the girl students. Separate units for girls are there in NSS (2 units), NCC (1 unit), and Rovers and Rangers. Participation of girls in such activities helps in developing their personalities and to build confidence in them. Girl students learn to serve society and the nation through such activities. More girls are encouraged to participate in such activities through various means like induction programs, awareness lectures, etc.The college promotes a clean and green campus. The use of polythene/plastic products is discouraged on campus. Economical use of water is encouraged. Weightage is assigned in internal evaluation (25 marks max.) for promoting a green and clean campus.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

54

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	в.	Any	3	of	the	above
syllabus and its transaction at the institution						
from the following stakeholders Students						
Teachers Employers Alumni						

File Description	Documents
URL for stakeholder feedback report	https://govtcollege.in/admin/college_evalu ation_feedbacks
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
142 Foodbook process of the	Institution G Readback collected and

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	
	https://www.rhgpgckashipur.org/college-
	<pre>faculty-feed-back, https://govtcollege.in/</pre>
	admin/college evaluation feedbacks

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

5802

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The teacher assesses the learning levels of students by evaluating them through various ways like class tests (quiz, mcq, discussion on some topic from the syllabus, etc.). By noting the level of students the teachers either give them academic guidance beyond the classroom or take extra classes of the slow learners.

1.Remedial classes for slow learners are run.

2. Self-learning materials provided.

3. students are encouraged and motivated totake an activepart in different academic & co-curricular activities.

4. Fast learners are encouraged to approach e-libraries available online and to study e-books.

5. They are encouraged to make PowerPoint Presentations and actively participate in various Competitions, Debates, etc. 6. Knowledge and skills are utilized to improve the mastery of course unitsof slowlearners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5802	43

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For effective learning of students, the student-centric methodology is adopted. PowerPoint presentations are used to take lectures to make learning effective. Some topics are taught through short videos/films (topics related to practical subjects) through online mode. Discussion method is also adopted to involve more and more students which not only make their learning strong but also enhance their communication skill. Field excursions are also undertaken for practical learning of students though due to the advent of COVID-19, field trips are on hold for the present session.

In addition to the conventional classroom instruction are given below- Experiential Learning

- In-House Student projects (e.g. by students of History, Education)
- Off-Campus projects/field work related toreal-worldproblems (e.g.by students of Economics, Sociology, Human Rights,Women's Studies)
- Group discussions, Debate, Essay & Quiz sessions under the supervision of faculty members. (online)

Participative learning

- •Seminars, Webinars, Workshops & Special Lectures organized by the departments for Students & Teachers.
- Active participation of students in various activities beyond the classroom.
- Students are motivated to participate in various learning platforms offered by the college.
- For each semester, the students have to submit one assignment for each course and are given weightage in the continuous internal assessment mark.
- The college promotes learning by inculcating creative skills among the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

For effective learning of students, the student-centric methodology is adopted. Lectures are largely taken through PowerPoint Presentations to make learning effective. Some topics are taught through short videos/films (topics related to practical subjects) through online mode. Since this session has been badly hit by COVID-19, the State government has promoted all the colleges to teach through online mode and all the teachers took online classes, tests, assignments, and projects online (viz. Google Classroom., GoogleMeet. Zoom, Webex, etc.). Workshop on use of TCSion software for teaching is held in every college and faculties are encouraged to teach by using this effective platform of teaching.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>View File</u>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

32

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment of students is done frequently either through written tests, Assignments, PowerPoint presentations, projects, etc. The assessment is quite transparent and fair.

The Semester wisechoice-basedcredit system (CBCS) for PG Program was introduced by Kumaun University inthe 2020-21 academicsessions. The college is affiliated to Kumaun University and it follows the same. In each semester students haveto appearin the internal assessments conducted by the respective Departments of the college itself. In addition to internal assessment, every course has a Practical/Tutorial component.The tutorialconsists of Project, Assignment, and Paper Presentation with PPT, Viva, etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In case any student faces any trouble with their results, sometimes due to the internal marks not being uploaded in their mark sheets, they can give an application about their problem in writing to the controller of the examination. Action is immediately taken and if somehow numbers are not uploaded or the student has not appeared in any internal exam then by submitting the fee prescribed by University, the student can take the internal exam again and then the numbers are sent to the university on a priority basis. In this way, the grievance of students is addressed within the stipulated time so that he/she may not suffer to take admission to further classes or else some other place.

The hard copy of the same duly signed by respective examiners and the principal is submitted to the University Result(Major) and Computer Cell section. All documents related to Internal assessment are preserved by the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	
	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institution follows the syllabus of all the programs offered within it given by the university. All the programs include along with the syllabus the program and course outcomes which are communicated to teachers and students. The same is displayed on the college website also. The details of the program and course outcomes of all programs can be seen on the college website.

A list of Course outcomes for different Programs is given below:-

Program Outcomes: B.A./M.A./B.Com/M.Com 1) Students are expected to developanalytical skills that will help them to solve the problem related to issues that she faces inthenext higher level of studies. 2) Students will be able to relate the social and national issues to what they have learned from their study materials, classroominteraction, and from various Seminars, Workshops organized by the departments & the college.3) This program further motivates the students to search literature & explore the area which is unexplored. 4) Interactive aptitude is boostedas an outcome of this Program and a student becomes competent enough to present his own views independently. Program Outcomes: B.Sc. /M.Sc 1) Students will be conversant with different recent trends of scientific works happening in and around.. 2) An aptitude for research will develop among the students which prompt them to take up some projects in goodlaboratories of the country after completing their Masters.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	rhgpgckashipur@gmail.com
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The students are taught according to the syllabus of the programes offered in the college. While preparing lesson plans program and course outcomes are taken under consideration and teaching is performed by following the same. Evaluation of the attainment of program and course outcomes is done through students' performance in University final Semester -end Examinations. Also a continuous Internal evaluation is done on regular basis by following various methods like Class tests, Quiz, MCQs, Group Discussions etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1991

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://govtcollege.in/admin/college_evaluation_feedbacks

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

30800

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

32

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and nongovernment agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has taken initial steps towards developing ecosystem for innovations and various knowledge transfer methods. The institution recognizes the importance of research and development for the long term academic growth as a knowledge sharing method. Therefore, the faculty and students are encouraged to actively participate in research and publications.

Most important among these are : Career counseling cell organizes various meeting online and offline to give students a knowledge about challeges to select career in various fields of employments. Institute research cell supports innovative ideas and helps the students getting access to fund for putting their ideas into practices. Coursework , Literature and analysis of data of research require the students and faculty to make optimal use of the library, computer lab and other research facilities. Faculty members are given an opportunity to contribute(and publish research paper using the research facilities including smart class, computer operating system and softwares.

Institute Provide various facilities to create an ecosystem for innovation :

Library facility

Participating in Conferences and workshops.

Additional Book borrowing facility

Compulsory course work in fundamental of computer for UG students

Books, Newspapers, Magazines .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

10

File Description	Documents
URL to the research page on HEI website	https://uttarakhand.samarth.ac.in/index.ph p/site/login
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various extension activities are carried out in the neighbourhood community by our students specially by those who are the part of NSS, NCC and Rovers and Rangers.

- Blood donation camps are organised from time to time in the college with the support of Doctors of government hospital in which students donate blood with great enthusiasm for the good cause.
- The NSS volunteers visit the community nearby and not only make aware of the benifits of cleanliness but also do cleaning in village streets.
- They also do tree plantation on specific occasions in nearby areas along with NCC cadets.
- These student take out ralleys on important days in the society nearby and make the people aware of harmful effects of use of polythene/plastic produsts, consumption of drugs/alcohol and to follow traffic rules properly.
- They also tell the people about deworming and tell them how important is it to give children the deworming medicines to

keep them healthy.

 NSS volunteers also perform short skits to reveal bad practices of dowry system and female foeticides. Thus, through such activities the students themselves also become sensitized towards the social issues which helps in their holistic development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Over the years since its establishment, the institution has continuously augmented its infrastructure in accordance with its academic growth. College endevours to provide sufficient infrastructural arrangements to ensure the optimal level of teaching -learning process. The facilities provided by the college for teaching-learning are as follows: Well ventilated classrooms with sufficient infrastructure for proper teaching-learning are available in the college. There are five well equipped labs (Physics, Chemistry, Zoology, Botany, Geography) with advanced tools, instruments and equipments. A well equiped home-science department is also available in our college. Each floor of the college is installed with adequate fire safety devices, especially in the Laboratories. All the Departments are provided with computer and internet facilities. The campus is also Wi-Fi enabled for everyone. The College has provided LCD projectors, digital interactive boards, printers with scanning and Xerox facilities. The library is equiped with approximately more than 55,000 reference& text books. Every Department of the college has dedicated departmental libraries for use by their students and teachers. To ensure protection for students and Staff, the entire campus is under the surveillance of CCTV cameras with an overall

viewing facility at the Principal's office.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rhgpgckashipur.org/photogaller y/infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For holistic development of students our college provides adequate facilities in the field of academic ,cultural, yoga and sports activitie.For the year-round conduct of various sporting events there is a Sports Committee (with representation from the teachers, students and non-teaching members) who continuously work for the well being of the Students. Some of the activities related to sports, games and Yoga are- inter college sports activities, annual college sports, Yoga Training Program etc.Students participate in various sports activities through-out the year under the supervision of Physical Instructor. There is a positive environment for Cultural activities in the college. The cultural Committee members (with representation from the teachers, students, alumni and non-teaching members) conducts various cultural events throughout the year. Some of the cultural activities which are organized every year are College Social, Cultural competition (music, dance, recitation, painting, essay competitions, extempore, debates, one act plays), Celebration of Republic day, International Women's Day, Idependance day is done. Prizes of Annual College Competitions are given to the students on Annual function day. The cultural activities are organized in the auditorium and open air stage of the college. The teachers and exstudents of our college train the students for cultural programs and competitions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rhgpgckashipur.org/photogaller ¥

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

14

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

508,496

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Integrated Library Management System usually encompasses a range of features designed to automate various aspects of library management, including:

1- Cataloging and Classification- ILMS helps to organise and cataloging the books, media and other reading materials in a systematic way.

2- Circulation and Check out- Patrons Keep the record or interact to purchase and manage items mannually.

3- Online Public Access Catalog (OPAC)- Users can search the library's Collection through an online catalog, which provides details about available items, and availability status.

4- Renewals and Reservations- Patrons can renew items if allowed, and they can also reserve items that currently checked out by the the other users.

5- Fines and Fees Managements- The system calculates fines for overdue items and manages the collection of fines and fees from library patrons.

6- Integration with Electronic Resources- Institution e-library also manage access to digital resources like e-books, e-journals, and databases.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.rhgpgckashipur.org/library
4.2.2 - The institution has subscription for the B. Any 3 of the above following a resources a journals a	

following e-resources e-journals e-ShodhSindhu Shodhganga Membership ebooks Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/ejournals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

154

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Hardware Infrastructure Annual Quality Assurance Report of Radhe Hari Govt. P. G.COLLEGE Kashipur Institute has 65Desktops/Workstations and a total of 10 laptops. In addition there are 25printers and 5 Reprography machines in the administrative block. The college uses 7 LCD projectors,2 Smart TV, 3 Smart Classes, 2 computer in IQAC room, 2 in the library (block) the rest are used in the teaching block. This infrastructure is complemented by computer networking devices, scanners and interactive teaching board etc. The institution provides access to desktop systems and laptops to both faculty and students which allows them to use computer aid for academic projects, practical sessions and for learning. various innovative methods used by the teachers include giving group assignments and having power point presentations, where students can discuss and explore their knowledge together.

Software Infrastructure All the computers are supported by a 30mpbs LAN and a 500 user capacity Wi-fi system. The desktops are running on windows 10, windows 10 pro, window 11 operating systems . Office automation packages like Open Office, MS Office and Antivirus are purchased by the college regularly. A back up is taken for all the systems every three months, windows and antivirus are updated on a regular basis. LAN and Network connections are also monitored by provider

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

65

File Description D	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded
4.3.3 - Bandwidth of internet connection in C.10 - 30MBPS	

4.3.3 - Bandwidth of internet connection in the Institution

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has an established system and procedure for maintenance and utilization of Building, Classrooms, Furniture, Laboratories, Library, Computers, Sports Unit, Safe-drinking Water, College Garden etc. The responsibility of the use of the entire infrastructure of the college campus is invested with the respective staff, students & other stakeholders. The college has an active Planning Body which comprises of Building Committee, Purchase Committee, Library Advisory Committee, Admission Committee, Cultural Committee, Sports Committee, Examination Committee, etc that constantly monitors and evaluates the status of the college. Maintenance of the college building and equipments like generator, general lighting, power distribution system, water supply etc. is looked after by the Building committee. All work is done through tender system as per standard norms. Maintenance of Classrooms, Laboratories and ICT facilities is done by supporting staff . The cleaning of the classrooms and the laboratories are done by supporting staff and is supervised by head of the respective Department. Different laboratory instruments, machines, Smart Class Rooms UGC Network Resource Center and the related systems are maintained with Annual Maintenance Contracts.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
STUDENT SUPPORT AND PROGRESSION	

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

235

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents		
Upload any additional information	No File Uploaded		
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded		
5.1.3 - Capacity building and sk enhancement initiatives taken k institution include the following Language and communication s skills (Yoga, physical fitness, he hygiene) ICT/computing skills	by the g: Soft skills skills Life		

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent	c.	Any	2	of	the	above	
mechanism for timely redressal of student							
grievances including sexual harassment and							
ragging cases Implementation of guidelines of							
statutory/regulatory bodies Organization							
wide awareness and undertakings on policies							
with zero tolerance Mechanisms for							
submission of online/offline students'							
grievances Timely redressal of the grievances							
through appropriate committees							

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

757

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college provides adequate opportunities for students to represent themselves in various administrative, co-curricular, and extracurricular activities (student council/studentrepresentation

on various bodies as per established processes and norms). The members of the students' council Students' are elected as per Lingdoh Commission's recommendations. The students elect their president, vice president, secretary, student representative, university representative, cultural secretary, and treasurer by voting at the college level. Similarly, at the departmental level one president from the senior class, one secretary, a cultural secretary and a treasurer are also elected following the college norms. Class Representative (CR) from each year for respective class of B.A./B.Sc/ B.com of undergraduate programs are also elected. Whereas the members of the students' council take care of the student's viewsand grievances at the college level, and asspokesperson, convey these to the concerned authorities for discussion and amicable resolution. In each department, the student body plays the same role. They also make the students aware of various extension programs, Furthermore, the Student Council helps the teaching staff of the college to organize various enrichment programs. The Students Representative plays an important role in encouraging and motivating students to participate in NSS, NCC, Self Defense, and Yoga training Programs. Thus, they contribute to a healthy interaction among students and teachers regardingtheacademic, co-curricular, and extra-curricular activities of the college.

File Description	Documents
Paste link for additional information	https://www.rhgpgckashipur.org/photo- gallery
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

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5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumini association. They actively participate in different meetings related to betterment of the college.

File Description	Documents	
Paste link for additional information	<u>http://g</u> c	ovtcollege.in/alumnilist/rhgpgc
Upload any additional information		No File Uploaded
5.4.2 - Alumni contribution during the year (INR in Lakhs)		
File Description	Documents	
Upload any additional information		No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is to become a leading Institute in Uttarakhand by providing learners the optimal ambiance for academic excellence to inculcate synergy, service, and innovation and to promote intellectual curiosity and critical thinking for research and creativity, thereby, leading to the development of

leadership qualities for diverse and global society and nurturing entrepreneurship. For the accomplishment of the vision and the mission of the college the faculty develops and implements the quality policy and plans. The Governing Body of the college works in close collaboration with the Principal to regulate and maintain an amicable and scholastic environment required for this purpose. The Principal as the Head of the Institution along with the members of the Teaching and Non-Teaching staff implements the decisions and policies of the management. The Teachers' Council and Academic Sub-Committee meet regularly to discuss and further implement important decisions regarding the academic and cocurricular activities of the college. The institution strictly adheres to the Academic calendar to accomplish its objectives. Moreover, under the guidance and leadership of IOAC, all Faculty members actively participate in designing and implementing the strategic action plans, as well as maintaining an eco-friendly green, and clean college campus.

File Description	Documents
Paste link for additional information	https://www.rhgpgckashipur.org/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Various administrative roles are extended to all staff members by the college, thus, encouraging and following the culture of decentralization and participative management. The Governing Body of the college has representatives from various stakeholders such as Government, University, society, teaching staff, administrative staff, and students. Through the decentralization from GB President to Principal, Coordinator IQAC, Heads of the Departments, teaching faculty, and administrative staff participative management is achieved. Before the commencement of every academic year, various college committees comprising of teachers, non-teaching staff, and students are formed by the Principal. Some committees are statutory and the rest are formed for good governance. IQAC does the planning and evaluation for quality assurance in the College and organizes meetings periodically throughout the year. IQAC plays an important role in monitoring academic and administrative activities. • The regular activities of the college are carried out through various committees like admission, academic, routine, examination,

finance, purchase, library, students aid fund, etc. A report of every activity is prepared by each committee and placed before the Principal for suggestion(s).

File Description	Documents
Paste link for additional information	https://www.rhgpgckashipur.org/academic- session
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College prepares its strategic plans through a participative and effective method. During the last phase of an academic year, the Principal along with IQAC members and all HODs discusses the various activities, achievements, and gap areas of the college as found out during the academic year. On the basis of the discussion and students' feedback a draft 'Plan of Action' is chalked out for the next academic session. The Internal Quality Assurance Cell (IQAC), then, discusses the draft 'Plan of Action' and finalizes it for the next academic session. All the departments of the college and supporting services are communicated regarding the 'Plan of Action' to be achieved at the end of the next academic session by the team of IQAC. IQAC frequently sits together to take stock of the progress of the activities chalked out at the beginning of the year.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body of the college works in close cooperation with the Principal to regulate and maintain a congenial and academic environment required for this purpose. The Principal as the Head of the Institution along with the members of the Teaching and Non-

Teaching staff implements the decisions and policies of the management. Governing Body(GB), Principal Departments, Teachers' Council, IQAC Office Accounts 1. IQAC Cell 2. NAAC Committee 3. Planning Board Sub-Committee 4. Academic Sub-Committee 5. Admission Sub-Committee 6. Library Sub-Committee 7. Examination Committee 8. Student's support and Progression 9. Backward Cell/Remedial Coaching Sub-Committee 10. Research Project Expert Committee 11. Cultural Sub-Committee 12. Annual Cultural Competition Sub-Committee 13. Parent Teacher Association 14. Alumni Association(Chirantani) 15. Pay Fixation Sub-Committee 16. Service book and Pension Sub-Committee 17. N.S.S 18. N.C.C 19. Sports Sub-Committee 20. Career and Placement Cell 21. Internal Complaint Committee (ICC) 22. Grievance Redressal Cell

File Description	Documents
Paste link for additional information	https://www.rhgpgckashipur.org/academic- session
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded
6.2.3 - Implementation of e-gov areas of operation Administrat and Accounts Student Admission Support Examination	ion Finance

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>
6.3 - Faculty Empowerment St	rategies
6.3.1 - The institution has effecti	ve welfare measures for teaching and non- teaching staff
 Gratuity and lead faculty as per G Casual leave, Ead Maternity leave CHILD CARE Leave Staff. Health Insurance Leave on other d 	Schemes on retirement/NPS we encashment are availed by retiring overnment norms. Inned Leave and Medical leave facility. for female teaching and non- teaching Staff for female teaching and non- teaching for non- teaching Staff uty (OD) for attending resher, Short term courses, Seminars,
 Conferences and Workshops. 9. Leave on other duty (OD) for delivering invitedlectures/examination-relatedwork in other colleges & University 10. Employee Provident Fund for teaching 11. Wifi Facility for all teaching &Non-teachingStaff 12. Availability of computer with internet, Xerox facility 13. Purified water, uninterrupted power supply, etc. 	
File Description	Documents

Documents
Nil
No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9	
File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College has an Academic Performance Indicator (API) for the teaching staff following the guidelines of UGC regulation, 2018. Every academic year IQAC collects the API forms from all the faculty members. The faculty performance is assessed by the Principal, academic sub-committee Convener and Coordinator, IQAC. On the basis of API and necessary action is taken forimprovement. The teacher's performance is assessed for: Category I: Teaching, Learning, and Evaluation-Related Activities Category: II: Professional Development, Co-curricular, and Extension activities Category: III: Research and Academic Contributions. The reviewmeeting is organized for each Semester on Teaching- Learning and EvaluationProcess, students' attendance, Library and teacher's performance with Students and the Head of the Department and necessary steps are taken for improvement. Evaluation by students -The College collects online feedback from students on Teaching, Learning, and Evaluation Processes at the endof everyacademic year for further improvement and implementation.Performance Appraisal System for non-teaching staff: The overall performance of the nonteaching staff within the campus is evaluated by the Principal. Other informal means - Students' suggestion box is another mechanism to collect information about the level of satisfaction they get from the services provided by the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has a transparent andwell-plannedfinancial management system in which State Government and UGC are the mainsources of funds. The Internal auditor audits daily petty cash register, daily receipts, cash vouchers, bank vouchers and journal vouchers. He verifies the Students fee collection register, Bank Reconciliation statements and purchasebills for equipment, chemicals, glassware and printing materials. His periodical visits help the office accountants to maintain the accountserror-free. At the end of every financial year the audit report is prepared by the auditor with utilization certificate and submitted to the Government & UGC. The external audit is done by an auditor appointed by theDirector of Public Instruction, Higher Education Department, Uttarakhand. The external audit team verifies all the financialdocuments related to the public funds utilized by College. After hearing the clarifications and corrections, the finalaccounts aresettled.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Fees from the students - 6The college mobilizes funds from students throughtheonline collection of admission fees, exam fee, lab fees, CautionDeposits---- andother fees specified by the Govt. of Uttarakhand and Kumaun University. Government Agencies - The Salary grant-in-aid is received from Govt. of Uttarakhand for aided teaching and non-teaching staff. The college hasreceived Rs.2 Crore underanRUSA grant for the up gradation & renovation of classrooms, procuring equipment, books and journals. Thestudents ofthe college receive SC,ST, disabled, EBC & Minority scholarships from the Indian Government through National Scholarship Scheme. The poor students of the college get some scholarships from poor funds in the college.

Optimal Utilization of Financial Resources:- Every year the budget is prepared and approval is obtained from the competent authority i.e.:theFinance Committee / Governing Body of the College. Expenditure is made according to the budget allocation. The finance committee suggests the optimum utilization of the resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

As one of the missionsof thecollege is to provide quality education to all students irrespective of their caste, creed, religion, and socio-economic status, students from different economic, socio-cultural, and educational backgrounds are admitted to the college on the basis of merit. The college carries outaregular assessment process to identify the capacities of the learners. For this departments are advised to conduct class tests on basic concepts of the respective discipline for Semester-1students within one month from the commencement of the classes. The Class test canbe comprised of MCQs carrying 1 or 2 marks each /short type questions carrying2 markseach /5 marksor 10 marks questions. Remedial classes are run for slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching learning process of the college is continuously reviewed by Internal Quality Assurance Cell with the help offollowing methods- 1. In each semester, HOD along with the faculty sit with the students of their department to discuss on teaching learning & evaluation process, learning outcomes, curriculum content ,library facility ,class attendance of students & faculty etc. 2. Each department regularly takes Continuous assignment of different types to understand the progress of the learners. The teachers monitors the academic progress of the students and try to assess the problems (if any) faceby them. 3. University Final Examination results (UG&PG) is analyzed by the IQAC to review the learning outcomes and identifies the achievement level of the students. 4. Every year IQAC collects, Analyze & prepares reports on Students feedback on teachinglearning process & Students Satisfaction Survey are placed before the authority for necessary actions. On the basis of the report the principal ensures that each department discusses and, wherever necessary, takes corrective measures. 5. Before the commencement of the new academic session a meeting is held with the Principal, Convener- academic sub-committee, Coordinator IQAC & all HODs regarding the academic policy decisions that had been taken. 6. IQAC submits its AQAR regularly during last ten years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)
D. Any 1 of the above
D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college takes necessary measures to raise awarenessregarding genderequality. Some of the measures are:- i) Every year International Women's Day is celebrated in the College. ii) Every year Seminars and awareness programs ongender-relatedissues are organized.

iii) Forthesafety and security of students Surveillance cameras are installed in the premises at various locations to monitorsuspiciousactivities and ensure safety. Security guard is appointed to secure the premises and to avoid intruders from outside. vi) The College hasanInternal Complaints Committee to redress thegrievances of students and hastheauthority to take necessaryactions regardingthe same. The college has zero tolerance for sexual harassment of women in the institution. vii) The college also has Anti -Ragging committee which helps to prevent any incident of ragging or harassment of the students. Viii) During outfield visits like study tours, industrial visits, field studies, etc. lady teacher accompaniesthemto ensure the safetyof girlstudents. ix) To resolve internal and external challenges of students and make them comfortable in expressing their academic, social, and personal issues, etc. counseling plays a very important role. Counseling of the students facing certain kinds of problems is done by teachers.

File Description	Documents			
Annual gender sensitization action plan	In this session 2691 girls in UG, 984 in PG, and 12 in Research have taken the admission against 2360 Boys in all. Beside this there are two girls units in NSS, one wing in NCC and adequate numbers of girls in Rover and Rangers.			
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil			
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor- based energy conservation Use of LED bulbs/ power efficient equipmentC. Any 2 of the above				
File Description	Documents			
Geo tagged Photographs	<u>View File</u>			
Any other relevant information	No File Uploaded			

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management has become the need of the hour as it is directly concerned with the environment and health of the people.Keeping thisin mind, our institution has taken necessary measures for proper disposal of waste and recyclingit. Proper initiativesare takento create awareness among students regarding waste management.

Solid waste management:- To collect solid waste, separate dustbins are kept at different places on the premises of the institution.Regular solid waste is collected by the Kashipur Nagar Nigam every morning.

Liquid waste management:- The liquid wastes generated in the chemistry laboratory are disposed of throughtheproper channels. The well-maintained drainagesystem takesout the sewage into the big drains outside, thus ensuring no stagnation of liquid dirt whatsoever inside the campus

E-waste management: - Awareness is generated among the students & Staff to dump their personal e-waste into the bin.

File Description	Documents		
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded		
Geo tagged photographs of the facilities	No File Uploaded		
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus		D. Any 1 of the above	
File Description	Documents		
Geo tagged photographs / videos of the facilities	<u>View File</u>		
Any other relevant information	No File Uploaded		
7.1.5 - Green campus initiatives	s include		
7.1.5.1 - The institutional initia	tives for	A. Any 4 or All of the above	

greening the campus are as follows:

- **1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles
- **3.** Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

c.	Any	2	of	the	above	
	c.	C. Any	C. Any 2	C. Any 2 of	C. Any 2 of the	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

C. Any 2 of the above

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

(Divyangjan) accessible website, screenreading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

One of the many important core values of the college is to inculcate a value system amongst the students commensurate with social, cultural, economic, and environmental realities at the local, national, and global levels and meeting the need of demographically diverse students population by adopting the equity and accountability through measurable learning outcomes, ethical data-driven decisions and students achievement.

Fews scenarios that underscore this ideal are given below:- 1. The classes, auditorium, NCC, NSS & Sports Unit are indeed an eclectic mix of students from various strata ofsociety. However, their diversesocio-economicbackgrounds do not stand in the way of their uniform sense of belongingness as a member of this Institution. 2. The Annual Cultural Competition, College Social activities, andDepartmental activities provide an opportunity to bring out the talents of the students coming from diverse cultures & diverse socio-economic statuses. 3. Students together celebrate national and international commemorative days, events, and festivals along with faculty & non-academic staff. 4. College provides freestudentshipto all economically needy students irrespective of their caste, creed, religion & social background.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College takestheinitiative in organizing various events and programs for molding the students and staff to become responsible citizens by sensitizing them to the constitutional obligations: values, rights, duties, and responsibilities of the citizens. Various activities of 2020-2021 include- Events Date Celebration of National Youth Day 12th January Celebration of Republic Day 26th of January National Science Day Observed 28th February Celebration of International Women's Day 8th of March Celebration of World Environment Day 5th June Celebration of International Yoga Day 21st June Celebration of Independence Day 15th August Celebration of Teachers' Day 5th September Celebration of NSS Day 24th September One weekof Dussehra Vacation Celebration of NCC Day27th November Various Awareness Programs on COVID-19 Pandemic, Wellbeing & Vaccination through out the year(2020-2021)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil
7.1.10 - The Institution has a proof conduct for students, teacher administrators and other staff a periodic programmes in this re Code of Conduct is displayed of There is a committee to monito the Code of Conduct Institution professional ethics programmer students, teachers, administration and other staff 4. Annual a	rs, and conducts gard. The n the website r adherence to n organizes s for ninistrators

programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates / organizes national and international commemorative days, events and festivals. Some of the events are given below:- Events Date Celebration of National Youth Day 12th January Celebration of Republic Day 26th of January National Science Day Observed 28th February Celebration of International Women's Day 8th of March Celebration of World Environment Day 5th June Celebration of International Yoga Day 21st June Celebration of Independence Day 15th August Celebration of Teachers' Day 5th September Celebration of NSS Day 24th September One weekof Dussehra Vacation Celebration of NCC Day27th November Annual Sports February/March

Annual day March/April

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Our College is one of the premier institutions catering to the educational needs of the students mostly coming from underprivileged sections of society. One important mission of the college is 'To develop sensitive and responsible youth forces that have social commitments towards the larger section of the society. The college has made serious efforts to improve the social connectedness of our students and faculty members through various initiatives. 1. Activities in Society: 1. The extension activities organized by NSS, NCC, Rovers and Rangers, and various departments of the college focus on the concept of campus-community partnership, engaging the students with the realities insociety and creating amindsetto extend a helping hand to those in need. 2. Clean and Green Campus: 1. The Staff and Students of NSS/NCCcarry out the swachhta activities on the campus smoothly.2. The cleaning of the campus, classrooms, laboratories, toilets, and College Garden is done by supporting staff.3. Plastic-freecampus drive by introducing cloth bags, paper-bags, paper plates, and earthen glass in the campus.4. Maintenance of taps, cisterns & water pipes is done regularly. 5. LED lights are used in the college building.

3. Embracing technology: many administrative activities are partially done through digital mode which will be adopted completely soon to make the whole process paperless.

File Description	Documents
Best practices in the Institutional website	<u>https://www.rhgpgckashipur.org/photo-</u> gallery
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since our college is surrounded by many research hubs (IIM, Botany research institute, Pant Nagar University) and Industries, we have unique opportunities for collaborations and engagements. It also provides a wide range and quality of academic programs. It offers specialization in particular courses and exposure to research methodologies at post graduation level. Active research is going on in various fields of sciences, Arts, and Commerce. These efforts give our college opportunities to have cutting-edge research in a particular field or may have a strong focus on applied research.

Our Institute prioritizes, innovation, collaboration, and community engagements. We have students from a wide range of backgrounds and with different experiences, which offers a unique learning environment leading to the development of leadership qualities for diverse and global society and nurturing entrepreneurship.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future Plans of Action for next academic year (2021 - 2022) 1. More Seminars / Workshops on Research Methodology, Entrepreneurship, I.P.R., and current issues. 2. More Community Outreach Programs to be organized 4. Academic & Administrative Audit 5. Various Awareness Programs by the students and staff on different social issues. 6. Green / Energy Audit 7. Fire Drill

8.We plan to have a well-established standalone Computer center with at least 200 computers.

9. The college also planning to establish more Digital/Smart classes in the college.

10. The college has a plan to establish a language laboratory.A well-established and empowered separate research cell is essential for R & D.