

## I<sup>st</sup> Meeting

First meeting of IQAC / NAAC has been scheduled in this new academic session of 2018-19 on 25<sup>th</sup> July 2018 in the Principal's Office chaired by Dr. Kamla Sharma, Principal i/c and the following concerns and proposals have been made.

1. The NAAC Certificate is being expired in this month and measures should be taken so that our college may apply for the NAAC assessment and accreditation for the cycle-3.
2. The core committee members of steering committee should start working on the above issue and steps should be taken to intimate NAAC, Bangalore that our college is interested in the NAAC assessment & accreditation in this academic session only.



3. The process of admissions for this new academic session 2018-19 may be started and limited seats i.e. 80 per department per semester should be allocated in a bid to get optimal teacher-student ratio.

4. Faculty should also be encouraged to participate in cleaning of our college campus and students should be made aware of the eco-friendly alternatives for the betterment of environments.

#### Committee Members:

1. Dr. D. R. Mishra

2. Dr. Asha Rana

3. Dr. Anwar Pervaiz

4. Dr. Awaduddin Awad

5. Dr. Hemlata Khatri

Dr. Kamla Sharma  
(Principal)



## 2nd meeting

minutes  
Meeting regarding the goals and objectives for the quality improvement in Teaching and learning in the college.

Today a meeting was held with the core members of the steering committee of IQAC / NAAC that was chaired by the Dr. Chandra Ram, Principal of this college on 3.10.2018 at 2:00 pm. The issues that were discussed are :-

1. Faculties, especially Science faculty may send a proposal of a National Seminar to UGC / DST so that a seminar / conference may be scheduled somewhere near March 2019.
2. e-Library may be installed in IQAC / NAAC room which may enable students to find out e-resources and receive online assistance.
3. As the college is planning to apply for NAAC Assessment & Accreditation, the core steering



Committee should start the preparation to submit I I Q A and S.S.R.

4. Faculties may be encouraged to submit the list of latest journals in their field of research so that a better research-oriented academic atmosphere may be generated in the college.

5. Steps should be taken to expedite the process <sup>to receive</sup> of RUSA grant for the procurement of equipments, books, journals, furnitures, computers, etc.

1. Dr. D.R. Mishra →

Dr. Asha Rana →

2. Dr. A. Perez. Ravely

3. Dr. Amaduddin Ahmed Ag

4. Dr. Hemlata Khatri

5. Dr. S.N. Rao W

6. Dr. Uday Kumar Uday

e.

Dr. Chandra Ram.  
(Principal)



### III<sup>rd</sup> Meeting

Meeting regarding the important issues pertaining to NAAC Assessment and Accreditation.

Today, a meeting with the core members of the steering committee of NAAC / IQAC was held in the Principal Office that was chaired by Dr. Chandra Ram, Principal, Radhey Hari Govt. P.G. College, Kashipur on 28.12.2018 at 2:00 pm.

The issues that were discussed were :-

- (i) College website should be renovated and redesigned.
- (ii) College should upload the necessary documents / files on the college website, especially.
  - RTI links
  - AQAR links since 2011 onwards.
  - Teacher Profiles should be updated.
  - Student Feedback / Modules Alumni should be included.
- (iii) Teachers should compulsorily send a copy of their academic accomplishment documents to the IQAC cell as they achieve it so that the records are updated.



(iv) College should apply for  
IIQA till 31. Dec. 2018.

(v) Terms should be made to  
collect data regarding different  
Criteria.

(vi) Fees for the IIQA. will be drawn  
and addition Rs 10,000/- ~~to~~ may  
be allocated for the stationery  
and contingency (not miscellaneous).

(vii) Details of all the students enrolled  
in this college may be collected from  
the students.

(viii) Issues regarding repair/development etc  
may be ~~not out~~ addressed.

1. Dr. Arun Kumar Singh (Co-ordinator). *AKS*
2. Dr. A.K. Maurya *AKM*
3. Dr. S.N. Rao *SNR*
4. Dr. Dev. Raj Mishra *DRM*
5. Dr. Asha Rana *AR*
6. Dr. A. Pervez *AP*
7. Dr. Ameduddin Ahmad. *AA*
8. Dr. K.C. Joshi *KCJ*
9. Dr. Hemlata Chati *HCh*
10. Dr. Neeraj K. Shukla *NS*
11. Dr. Uday Kumar. *UK*
12. Sri Vipin Chandra.

*Seen*  
*Anand*  
28/12/18  
28/12/18  
28/12/18  
(Dr. Chandan Ram).  
Principal.



Dated: 9.1.2019

2018-19

TV meeting

Meeting pertaining to important issues pertaining to NAAC Assessment and Accreditation.

3.

Today a meeting with the core committee members of steering committee of IOAC/NAAC was held in the principal office that was chaired by Dr. Principal, Radhey Hasi Gort. P.G. College Kashiwar. on 9.1.2019 at 2:00 p.m. and the following issues and concerns were addressed.

4.

1. The college has already uploaded the IIA and minor clarifications needed and after the approval of the IIA by the NAAC, the members of the committee should prepare the required S.S.R. before the stipulated time given.

Comm

1. Dr. A
2. Dr.
3. Dr.
4. Dr.
5. Dr.
6. Dr.
7. Dr.
8. Dr.
9. Dr.
10. Dr.
11. Dr.
12. Sri

2. College should add certain features like feedback modules and alumni modules which may enable online <sup>on college website</sup>



feedback and registrations by the students.

3. For the preparation of S.S.R. (Self Study Report). few committees may be formed which will collect data pertaining to the respective criterion.

4. IQAC room needs certain up gradation in terms of infrastructure, wall paint and repair. Hence the up gradation of the IQAC room should be done asap. For the safety of the assets of IQAC cell an iron grillet door should be installed.

#### Committee Members

1. Dr. Arun Kumar Singh (Coordinator) ✓
2. Dr. A.K. Maurya ✓
3. Dr. S.N. Rao ✓
4. Dr. D.R. Mishra ✓
5. Dr. Asha Rana ✓
6. Dr. A. Pooja ✓ 9-1-19
7. Dr. Anaduddin Ahmad
8. Dr. K.C. Jashi ✓ 9-1-2019
9. Dr. Hemlata Khatri
10. Dr. Heeraj K. Shukla
11. Dr. Uday Kumar
12. Sri Vipin chandra

Dr. Chandra Rana  
Principal.